



**Ph.D. Checklist
Advancement of Student Toward Degree**

NAME: _____ NAU ID: _____

DATE COMPLETED

_____	1. ADMISSION TO COLLEGE BY GRADUATE DEAN WITH REGULAR STANDING	
	_____ Admitted with Provisional Standing	
	_____ Provisional Standing Removed	
	_____ Graduate Unclassified	
_____	2. PROGRAM COMMITTEE	DISSERTATION COMMITTEE
	_____	_____
	_____	_____
	_____	_____
_____	3. INSTRUCTOR EVALUATIONS: ATTACH WRITTEN EVALUATIONS (Instructor, Course #, Satisfactory/Unsatisfactory)	

_____	4. ADVISOR ANNUAL EVALUATIONS: ATTACH WRITTEN EVALUATIONS (Advisor, Year, Satisfactory/Unsatisfactory)	

_____	5. HIS 600 PASSED (MUST BE TAKEN IN FIRST OR SECOND SEMESTER OF COURSEWORK)	
_____	7. HIS 796 PASSED (TO BE COMPLETED TOWARD THE END OF COURSEWORK)	
_____	8. LANGUAGE REQUIREMENTS (2 FOREIGN LANGUAGES OR 1 LANGUAGE AND 1 TOOL)	
	9. COMPREHENSIVE EXAMS	
	_____	Written Exams Completed
	_____	Oral Exams Completed
_____	10. ADMISSION TO CANDIDACY	
_____	11. GRADUATE PAPERS FILED/GRADUATE EXIT INTERVIEW COMPLETED	
_____	12. DISSERTATION DEFENSE	
	_____	Defense Schedule sent to Graduate College
	_____	Date Defense Completed

Please note: A graduate student who has been absent from the University four consecutive semesters or more, or two summer sessions, if attending summer sessions only, needs to: 1. Reactivate files in the departmental office; 2. Reapply for admission to graduate study in the Graduate Dean's Office; 3. Reapply for admission to the University in the Registrar's Office.